

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 20th April 2026 at 7pm
in the Youth Room of the Institute

Cllr Rob Astley Chair
Cllr Myfanwy Alexander
Cllr Hazel Davies
Cllr Gareth Jones
Cllr Stephen Purser
Cllr Paul Wixey

Cllr Melvin Jones Vice Chair
Cllr Jon Badger
Cllr Ian Davies
Cllr Geraint Peate
Cllr Sam Webster

In attendance: Robert Robinson

172. Welcome by the Chair

The meeting received a welcome from the Chair.

173. Declarations of interest

There were declarations of interest recorded as follows:

Cllr Paul Wixey – minute no 181 Banwy Estate Road

Although the Town Clerk was not required to declare an interest in the above he along with Cllr Paul Wixey left the meeting for this item due to their seniority with the WLLR.

174. Public Question Time and Participation

There were no members of the public present at the meeting.

175. Minutes of the last meeting

The meeting considered and **approved** the minutes of the last Full Council Meeting. Proposed by Cllr Melvin Jones and seconded by Cllr Paul Wixey. The vote was unanimous.

176. Actions form the last meeting

The meeting noted the actions completed since the last meeting.

177. Finance & Governance

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

177.1 Bank balances

To meeting noted the bank balances as follows:

Current account	£37,552.40
Deposit account	£63,589.52
Total cash	£101,141.92
VAT due	£1,062.00
Total available	£102,203.92

177.2 Annual Return (accounts)

The meeting received the draft annual accounts for the period to 31st March 2026.
A summary of the annual return is set out below:

	2024-2025	2025-2026
BANK		89530
DEBTORS		5900
B/F	93058	95430
PRECEPT	48825	53900
INCOME	14048	18078
TOTAL	155931	167408
SALARIES	11802	15100
LOANS	0	0
COSTS	48699	52558
TOTAL COSTS	60501	67658
BALANCE	95430	99750
BANKING		
BALANCE	89530	98688
DEBTORS	5900	1062
CREDITORS	0	0
TOTAL	95430	99750
RESERVES		
GENERAL		50000
PLACEMAKING PLAN		20000
TOWN GUIDE		1250
MEDIA CENTRE		300
AVAILABLE FOR PROJECTS		28200
TOTAL		99750

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

The meeting noted the ringfenced monies within the annual accounts:

General reserves	£50,000
Place Making Plan	£20,000
Media system	£300
Town Guide	£1,250
Available for projects	£28,200
Total funds	£99,750

177.3 Orders for payment

The meeting **approved** the orders for payment as set out in the agenda.

Proposed by Cllr Myfanwy Alexander and seconded by Cllr Melvin Jones. The vote was unanimous.

177.4 Documents

The meeting reviewed and **approved** the delegated authority document as set out in the agenda.

177.5 Lease of council office

The meeting considered and **approved** to take a new 5-year lease from the Institute for the council office at the same rent as the current lease.

177.6 Lease of the library premises

The meeting considered and **approved** to take a new 5-year lease from the Institute for the library.

177.7 Vacant seat on the council

The meeting agreed to declare the seat vacant at the next Full Council Meeting.

178. Deri Woods and The Goat Field

The meeting considered the following regarding the above:

178.1 Emerging Acorns funding

There is possible funding for further works in Deri Woods and The Goat Field.

A plan looking to improve the car park (for disabled persons), the path down to the pump house and to provide more benches for approval at the next meeting so that it is ready to apply for funding. A general discussion is to take place between the Town Clerk and the funders to ensure that what is drawn up meets the funding requirements.

178.2 Approval of plan and timescales for expending grant aid

The meeting **agreed** to seek estimates for the works to the Goat Field entrance. The contractors to be approached are David Roberts, Chris Isaac and Ben (our ground maintenance contractor).

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

178.3 Land registry matters

The meeting **agreed** to progress with land registration of Deri Woods. To take this further a price is to be gained from three solicitors.

179. Place Making Plan and grant aid

The meeting **agreed** to progress with getting formal estimates for the proposed MUGA pitch to be located at Mount Field. The three companies to be approached are Sovereign, Komplan and Playdale.

180. Emergency bleed kits (from Cllr Stephen Purser)

The meeting consider a request for the council to consider placing these units around the town. The general principle was accepted and a plan with costings is to be prepared for the next meeting.

181. Banwy Estate Road

The meeting noted a letter received from the Welshpool & Llanfair Light Railway confirming that they have no interest in taking over the road or in restricting access to the river. The meeting had a discussion with no conclusion until the next meeting. Cllr Paul Wixey and the Town Clerk left the meeting for this item due to their involvement in the WLLR.

182. Bus shelters (from Cllr Stephen Purser)

The meeting considered bus shelter provision in the town. It was agreed that a report on what could be done and the cost implications should be presented at the next meeting. It was noted that there are some Welsh Government grants available.

183. Leisure Centre and 2G all-weather pitch

There was no update on this subject for this meeting.

184. County Councillor report

There was no report the county councillor regarding Powys County Council activity for this meeting.

185. Town Clerk's report and correspondence

The meeting received a report from the Town Clerk on general matters and any correspondence for this meeting as follows:

185.1 Plan for salt boxes

The location of salt boxes was left for a future meeting.

185.2 Kids cancer charity (national)

A standard letter was presented to the meeting seeking a grant for children's cancer based in Swansea. It was agreed not to support this, however if a local cancer charity approached the council this may receive some support.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

185.3 Hustings

The meeting considered if it wished to host a hustings for the Senedd elections. After discussion it was agreed not to progress with the idea.

186. Tidy up around Parsons Bank

A tidy up around the footpath and area of Parsons Bank is to be completed (PCC land). A general litter pick, weeding and refix bins.

187. Deri Woods – ‘den’

It was noted that a ‘den’ had been put together in Deri Woods using large screws and nails along with timber from around the site. There was also evidence of fires. Cllr Sam Webster is to meet with the youngsters involved with one other to see if we can agree a way forward.

188. Date of the next meeting

The meeting noted the date of the next meeting which is to be on Monday 18th May 2026 at 7pm in the Youth Room of the Institute. This will be the annual meeting of the council.

189. Actions to be taken forward

The following actions are to be taken forward from the meeting:

Ref	Action	By
1	Prepare, circulate and publish minutes.	Town Clerk
2	Pay accounts as per orders for payment	Town Clerk
3	Seek quotes for MUGA pitch	Town Clerk
4	Seek quotes for Goat Field Entrance works	Town Clerk
5	Prepare bus shelter plan	Town Clerk with Cllr Stephen Purser
6	Prepare ‘bleed pack’ plan	Town Clerk with Cllr Stephen Purser
7	Tidy up Parson’s Bank	Town Clerk
8	Take forward new lease of the office	Town Clerk
9	Take forward new lease for the library	Town Clerk

Ref	Action	By
10	Publish revised delegated authority paper	Town Clerk

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

11	Approach young people about den in Deri Woods	Cllr Sam Webster and another
12	Prepare 'emerging acorns plan' for Deri Woods	Town Clerk
13	Obtain advice from Emerging Acorns on scheme	Town Clerk
14	Seek quotes for land registration at Deri Woods	Town Clerk